



Sanjivani Rural Education Society's
SANJIVANI COLLEGE OF ENGINEERING KOPARGAON, 423603

INTERNAL QUALITY ASSURANCE CELL(IQAC)

* IQAC meeting*

Date:- 16/09/2019

There will be a meeting of the members of Internal Quality Assurance Cell (IQAC) on 26/09/2019 i.e. Thursday at 4.35 PM in the office of the undersigned. All members should attend the same without fail.

Agenda

1. Confirmation of Minutes of previous meeting.
2. Discussion on the Admission of AY 2019-2020
3. Discussion on Academic Results
4. Discussion on on-line feedback collection and feedback analysis
5. Preparation, Discussion and Finalization of AQAR 2018-2019
6. Discussion and Preparation of action plan based upon AAA audit.

Prof.R.G.Zope
Coordinator IQAC
Coordinator, IQAC

Sanjivani College of Engineering
Kopargaon-423603



Dr.D.N.Kyatanavar
PRINCIPAL & Chairman IQAC

Copy to :-

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|----|-------------------------|-------------------|
| 1 | Dr.D.N.Kyatanavar | Chairman IQAC |
| 2 | Hon. Amit N. Kolhe | Member IQAC |
| 3 | Mr. Vijay Naidu | Member IQAC |
| 4 | Mr.Avinash Gawali | Member IQAC |
| 5 | Mr.Anil Zope | Member IQAC |
| 6 | Mr. Vijay Shejul | Member IQAC |
| 7 | Mr. Rishikesh Darandale | Member IQAC |
| 8 | Dr.Sebastian George | Member IQAC |
| 9 | Dr.S.V.Bhaskar | Member IQAC |
| 10 | Mr.N.S.Naik | Member IQAC |
| 11 | Dr.Ms.S.R.Dandwate | Member IQAC |
| 12 | Ms.D.P.Bhamare | Member IQAC |
| 13 | Mr. A.V.Brahmane | Member IQAC |
| 14 | Dr.Ms.M.S.Bhayani | Member IQAC |
| 15 | Mr.K.M.Bhavsar | Member IQAC |
| 16 | Mr.S.M.Chine | Member IQAC |
| 17 | Prof.R.G.Zope | Co-ordinator IQAC |



Sanjivani Rural Education Society's

SANJIVANI COLLEGE OF ENGINEERING KOPARGAON, 423603

Date: 28/09/2019

The Minutes of the IQAC Meeting held on 26th September, 2019 at 4.35 PM

Members present:

Dr. D.N.Kyatanavar	Director & Chairman
Mr. Amit N. Kolhe	Member
Mr. Vijay Naidu	Member
Dr..S.George	Member
Dr. S.V.Bhaskar	Member
Prof. A.V.Brahmane	Member
Dr.Mrs. S.R.Dandwate	Member
Ms.D.P.Bhamare	Member
Dr. Ms.M.S.Bhayani	Member
Mr. S.M.Chine	Member
Mr.K.M.Bhavsar	Member
Prof.R.G.Zope	Coordinator

The following members could not attend the meeting due to some prior professional commitments.

Mr Avinash Gawali	Member
Mr. Anil Zope	Member
Mr. Vijay Shejul	Member
Mr. Rishikesh Darandale	Member
Prof. N.S.Naik	Member

At the outset Dr.D.N.Kyatanavar, Director welcomed all the members of the Committee. Following points were discussed in the meeting:

1. Confirmation of minutes of previous meeting: It was resolved to approve the minutes of meeting of IQAC held on 15/02/2019.

2. Discussion on the admission of AY 2019-2020: The Director provided the statistics of the students admitted in various academic programmes during the current academic year 2019-2020, with 2762 at UG level, 143 at PG level and 23 for Ph.D programme. In total 2928 students are admitted in AY 2019-2020. It was resolved that the concerned departments should take more efforts to improve PG admission.

3. Discussion on academic results: The academic results of various programmes of MAY 2019 University examination was discussed and the detailed analysis was done in the meeting. It has been observed that the result of Second year (Civil), Second year (Information Technology), Third year (Mechanical) and Final Year (Electronics and Telecommunication) need to be improved. It was resolved that HoDs of the concerned department should give action plan to the IQAC cell in this regard.

4. Discussion on on-line feedback collection and feedback analysis: It was decided in the beginning of academic year 2019-2020 Semester I, to collect the on-line student feedback as


per the questionnaire provided by NAAC. The student on-line feedback on academic and non academic departments was collected in the Month of August 2019. The analysis of the student on-line feedback was also done and the same has been conveyed to respective departments. Dr. S.V. Bhaskar suggested that student feedback should be collected at an earlier stage in the semester so that the concerned faculty will get a chance to improve. The Director agreed to this suggestion.

5. Preparation, discussion and finalisation of AQAR 2018-2019: It has been decided to prepare the AQAR as per the NAAC guidelines in revised format. The work is distributed as per the criteria. Criteria wise committees were formed for preparation of Annual Quality Assurance Report (AQAR) of AY 2018-2019. The progress of preparation of Part -A and part -B (Criterion 1 to Criterion 7) was discussed and a review of the same was taken. It was decided that for finalization of AQAR, presentation will be arranged on 09/10/2019.

6. Discussion and preparation of action plan based upon AAA audit: The Academic and Administrative Audit (AAA) of the Institute was conducted on 07/08/2019 and 08/08/2019. The opening and closing meetings of AAA audit was held on 07/08/2019 and 29/08/2019 respectively. IQAC cell discussed different issues raised by the auditors. The Director agreed to address all these issues and it was decided to take action accordingly. Moreover, it was decided that HoDs of the concerned department should give action plan on the issues noted by auditor in their department to IQAC cell. Such action plan submitted by the concerned department was also discussed in the meeting.

The Director and Chairman IQAC announced about the extension of validity of NAAC accreditation of the Institute up to 31/12/2024 as the Institute has obtained academic autonomy.

The meeting ended with vote of thanks to the Chair.


Prof. R.G. Zope
Coordinator, IQAC
Sanjivani College of Engineering
Kopergaon-423603




Dr. D.N. Kyatanavar
Director & Chairman IQAC
Director
Sanjivani College of Engineering
Kopergaon

Action Taken Report

In compliance with the resolution made in the first meeting of IQAC for the academic year 2019-2020 held on 26/09/2019, following action are undertaken.

Sr.No.	Subject	Action taken
1	Confirmation of minute of previous meetings	Minutes of previous meeting held on 15/02/2019 was confirmed.
2	Discussion on the admission of academic year 2019-2020.	Discussion was held on UG,PG,and Ph.D admission of 2019-2020.It was resolved that more efforts should be taken to improve PG admission of different departments.
3	Discussion on academic results	Discussion was held on academic results of various programmes of MAY 2019 University examination. It was resolved that HoDs of the concerned department should give action plan to improve the results.
4	Preparation, discussion and finalization of AQAR 2018-2019.	Detail discussion on progress of preparation on AQAR was held and a review of the same was taken.For finalization of AQAR presentation will be arranged on 09/10/2019.
5	Discussion on on-line feedback collection and feedback analysis	Discussion was held on on-line student feedback collection and feedback analysis.It was resolved that student feedback should be collected at an earlier stage in the semester so that concerned faculty will get a chance to improve.
6	Discussion and preparation of action plan based on AAA audit.	Discussion was held on action plan on the issues noted by auditors in AAA audit of various department.



Prof.R.G.Zope
Coordinator IQAC

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Dr.D.N.Kyatanavar
Director & Chairman IQAC
Director

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